

ZERO TOLERANCE TO CORRUPTION



**GOVERNMENT OF KHYBER PAKHTUNKHWA
DIRECTORATE OF YOUTH AFFAIRS**

Plot No. 28, Sector E-8, Phase 7, Hayatabad Peshawar

email: directorate.yaffairs@gmail.com

Ph:091-9219668, 091-9219073



No. DYA/Procurement/2025-26/ 403 (1-3)

Dated: 08/04/2026

To,

The Managing Director,
KPPRA Warsak Road Peshawar.

Subject:

**REQUEST FOR UPLOADING THE FINAL EVALUATION REPORT ON
AUTHORITY'S OFFICIAL WEBSITE AGAINST TENDER No. 31079.**

I am directed to refer to the subject noted above and to enclose herewith a copy of final Evaluation Reports regarding Hiring of non-consulting Services for Peshawar Literary Festival 2026 with request to upload the same on your official website, please.

Yours's faithfully,

(ZABIH ULLAH)
ASSISTANT DIRECTOR
(PROCUREMENT)

Encl: As Above.

Endst. No. & Date Even:

Copy forwarded for information to the:-

1. Assistant Director (IT), Directorate of Youth Affairs Peshawar, with request to upload the same on official website of Directorate.
2. All the committee Members.
3. PA to Director, Youth Affairs Khyber Pakhtunkhwa.

ASSISTANT DIRECTOR
(PROCUREMENT)



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MINUTES OF COMMITTEE MEETING

Agenda:	<u>Opening of Financial Bids.</u>
Name of Work:	<u>Hiring of Non- Consulting Services for Peshawar Literary Festival.</u>
Tender Notice No:	<u>31079</u>
Venue:	<u>Office of the Director Youth Affairs Peshawar</u>
Bid Opening Date and Time:	<u>03-04-2026 at 10:30 AM.</u>

1. A Meeting of the Procurement Committee comprising of following members for bid opening was held on **03th April, 2026** at 10:30 AM at Committee Room of Directorate of Youth Affairs Peshawar:

i.	Deputy Director Youth Affairs KP	-	In Chair-
ii.	Assistant Director (B&A) Youth Affairs KP	-	Member
iii.	Assistant Director (P&D) Youth Affairs KP	-	Member
iv.	Assistant Director Procurement	-	Member-Cum-Secretary

2. The meeting opened with recitation of Holy Quran. Afterwards, Assistant Director (Procurement) apprised the committee that a tender notice regarding hiring of non-consulting services for upcoming Peshawar Literary Festival 2026 was uploaded on KPPRA website, EPADS & official website of this Directorate. Only **01 Bidder** Namely " M/s Gravity Management submitted its bid online through EPADS till closing date i.e 03 April, 2026 at 10:00 AM which were opened electronically in the presence of the procurement committee members (**attendance attached**) same day at 10:30 AM.

3. Subsequently, technical bids received were evaluated in accordance with mandatory eligibility / qualification criteria set forth in Bid Solicitation Documents. Documents/certificates associated to each parameter were thoroughly inspected /checked by the committee and the evaluation report was compiled accordingly (**Anx-A**).

4. The technical bid submitted by the sole bidder, M/s Gravity Management, was found non-responsive due to the non-provision of work orders required under S. No. 10, which stipulates prior experience in conducting events with the Sports Department. However, considering that only a single bid was received, the committee deliberated and decided to relax this requirement. It was agreed that relevant experience of a similar nature with any other department department/entity may also be considered in lieu of the specified condition as part of the mandatory requirements.

5. The total financial bid submitted by M/s Gravity Management is Rs. 1,991,000/- (Rupees One Million Nine Hundred Ninety One Thousand Only) inclusive of applicable taxes. The committee unanimously recommended the bidder concerned for award of contract.

6. The meeting ended with vote of thanks to and from the chair.



CHAIRMAN
PROCUREMENT COMMITTEE
(Youth Affairs)

Copy for information to:

- 1) Managing Director KPPRA with request to upload the same on its Official Website.
- 2) All Members Concerned.
- 3) PA to Director Youth Affairs KP.



CHAIRMAN
PROCUREMENT COMMITTEE
(Youth Affairs)

Anx-A



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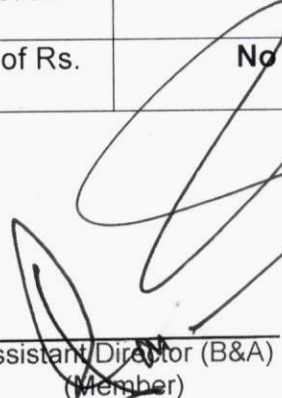
FINAL EVALUATION REPORT


HIRING OF NON CONSULTING SERVICES FOR PESHAWAR LITERARY FESTIVAL 2026

S.	Parameter / Requirement	Verification Document Required	Availability of Relevent Documents (Yes/No) M/s Gravity Management
1	Bidder must be a registered firm/company with valid SECP + NTN and on FBR ATL	SECP + NTN Certificate + FBR ATL screenshot/printout	Yes
2	KPRA Registration	KPRA Registration Certificate	Yes
3	Halal Food Authority Certificate	Halal Food Authority Certificate	Yes
4	Affidavit confirming the firm is not blacklisted	Original Affidavit on E-stamp paper.	Yes
5	Bid submitted under Single Stage One Envelope procedure, signed & stamped	Complete Bid Document signed & stamped on all pages	Yes
6	Bid Security submitted as per required amount and form	Original CDR (Call Deposit Receipt) from a scheduled bank	Yes
7	Quoted rates inclusive of all applicable taxes	Signed Price Schedule / Financial Bid Form	Yes
8	Minimum 03 years of experience in similar assignments	Company Profile + Experience Certificate(s)	Yes
9	At least 03 similar work orders/completion certificates	Copies of Work Orders / Completion Certificates	Yes
10	Prior experience of conducting events with sports department	Minimum 3 work orders (each of Rs. 03 million minimum)	No


Assistant Director (P&D)
Member


Assistant Director (Procurement)
(Member-cum-Secretary)


Assistant Director (B&A)
(Member)


Deputy Director (F&P)



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info@kpyouthaffairs.gov.pk



ATTENDANCE OF PROCUREMENT COMMITTEE MEMBERS WHO ATTENDED
TECHNICAL BID OPENING OF PESHAWAR LITERARY FESTIVAL 2026
ON 03-04-2026

S.No	Name of Committee Member	Designation	Signature
1.	Zubair Khattar	Deputy Director	
2.	Zabih Ullah	AD (Procurement)	
3.	Sander M. J. Ali	AM (BSA)	
4.	Atifa Yousafzai	AD (Planning)	
5.			